

# ANOU MIRKINE

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## Career Profile

Dynamic and Energetic Designer/3D CAD modeler with 25 years of experience in the fields of architecture and interior design using Autodesk Revit and AutoCAD. Areas of expertise include: 3D Modeling and Rendering, BIM, and working drawings using Autodesk Revit to produce coordinated documents for Design Development and Construction phases of Residential and Commercial projects.

## Skills

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| <ul style="list-style-type: none"><li>• Autodesk Revit and BIM</li><li>• Creative problem solving</li><li>• Strong presentation skills</li><li>• Expertise in troubleshooting computer and software issues</li><li>• Typing 100 wpm</li></ul> | <ul style="list-style-type: none"><li>• Architecture software including AutoCAD</li><li>• Architectural drafting</li><li>• Structural, mechanical, civil, electrical drafting</li><li>• Design review software</li><li>• Writing</li></ul> |
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## Accomplishments

### ***AutoCAD and Revit Software Utilization***

- Produced drawings and maintained, archived and retrieved CAD files and drawing documents for the completion of several commercial and residential projects.
- Delivered high-quality services and documents including the creation of 3D computer-generated models, and compelling artistic renderings of residential and commercial projects for the architectural design community.
- Expertly trained in Autodesk Revit and BIM
- Interfaced architectural design and CAD technology with the professional design team of architects, engineers and general contractors with a high degree of credibility and competence.
- Learned new features in architectural and business software packages in a creative and disciplined manner.

### ***Detail Drafting***

- Created detailed floor plan, sections and detail drawings for projects involving a variety of different materials for assembly and installation.

### ***Drafting***

- Created detailed technical drawings of structural designs according to specifications for residential, retail, commercial and industrial projects.

### ***Presentations***

- Created presentation materials for sales, customer relations and management purposes.

### ***Customer Interface***

- Generated sales and headed technical support for IBM computers sold to students and faculty at Columbia University Business School.
- Managed accounts and delivery of IBM computer systems and peripherals. Installed components on delivered machines and tested to insure proper operation.
- Performed general administrative work, including word processing,
- Organized reference library and made recommendations for the library to work more efficiently.

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## Professional Experience

- ANOU MIRKINE DESIGNS**, Owner/Manager 1993 - present  
Santa Fe, NM,
- ◆ *Home and Building Design, 3D Rendering and Drafting Services,*
    - *Using Autodesk Revit and AutoCAD*
      - Managed numerous projects simultaneously within budgetary restrictions, using Revit and AutoCAD.
      - Discerned client's key needs and delivered a basket of services and products that met their expectations using customer-centric abilities, high end software and design skills.
      - Produced more than was expected utilizing the ability to follow through on all tasks, and met deadlines.
      - Implemented technical support to clients on most hardware, software and network issues.
      - Established long-term clients due to successful and timely completion of assignments and projects.
      - Met with customers to help design exterior and interior elements for residential homes.
      - Designed residences for individual owners, coordinated necessary engineering disciplines, and delivered architectural or permit sets to clients.
      - Administered training to architects on Revit and other aspects of computer/software use, and developed and designed project proposals for architects and engineers.
    - ◆ *Web Design and CSS*
      - Designed and maintained websites.
      - *Wrote copy*
    - ◆ *Administrative services.*
      - *Word processing using Microsoft Office*
      - *Medical Billing*
      - *Scanning*
      - *Publishing*
    - ◆ *Design, Drafting, CAD experience with various architectural firms in Santa Fe and New York from 1986 to 1993.*
      - *Hand drafting and hand rendering*

- YATES HOGAN ARCHITECTS**, Draftsperson 1993  
Santa Fe, NM
- Reported to project architects, completed plans and details on in-house commercial projects, including development and delivery of all construction details for the Artesia Country Club.

- JAYNE DEARTH, RPT.** Medical billing 1990 to 2005  
Santa Fe, NM
- Generated Bills for Insurance company
  - Wrote correspondence

- HAINES LUNDBERG WAEHLER**, Draftsperson/Intergraph 1988 to 1989  
New York, NY
- Produced all working drawings by deadlines and provided drafting assistance on large-scale laboratory designs. Worked with project managers and project architects to deliver error-free construction documents.
  - Operated Intergraph computer-assisted drafting and design software
  - Assisted code specialist in preparing code and zoning review

**SHELLY KROOP ARCHITECTS**, Draftsperson/Designer

1987 to 1988

New York, NY

- Participated as a member of the design team on a large 250-unit development project in Yonkers New York, and assisted in the design and development of a 2- and 3-bedroom unit apartment building.

**Education and Training****SANTA FE COMMUNITY COLLEGE, Santa Fe, NM: 2011**

AA Fine arts - selected classes:

- Drawing Space
- Studio Practice
- Fine Arts Portfolio
- Photographing artwork
- Flash animation
- CSS web design
- Art Criticism
- Figure Drawing
- Drawing II
- Watercolor

**SANTA FE COMMUNITY COLLEGE, Santa Fe, NM: to present**

Interior Design program – selected classes:

- Introduction to Interior Design
- Contract Design/Office planning
- Lighting design
- Kitchen and Bath Design
- 2020 Design
- Presentation Drawings

**FILM APRENTICESHIP PROGRAM INC., Santa Fe and Albuquerque, NM**

- Received training in all aspects of film making including lighting, camera operation, studio use, editing, sound, and production.

**UNIVERSITY OF NEW MEXICO, Albuquerque, NM: Masters in Architecture**

- Thesis: Healing Environments: Physical, Spiritual, and Psychological Factors in Architecture that Promote Health

**CITY COLLEGE SCHOOL OF ARCHITECTURE, New York, NY- 1987 to 1989**

- Completed 3.5 of 5 year undergraduate architecture program before transferring to Masters Program in New Mexico.

**BENNINGTON COLLEGE, Bennington, VT: B.A.**

- Painting and French Literature (Double major) 1975 to 1979.

**References**

Available upon request